

*The Society of Flavor Chemists Inc.*®

3301 Route 66 Suite 205 Bldg. C  
Neptune, NJ 07753  
(732) 922-3393  
(732) 922-3590 (fax)  
www.flavorchemists.com

## Minutes of the Society of Flavor Chemists Business Meeting

*DoubleTree Hotel, Newark International Airport, Newark, NJ  
September 19, 2012*

The 403<sup>rd</sup> meeting of the Society of Flavor Chemists, Inc. Business Meeting was held at the DoubleTree Hotel, Newark International Airport, Newark, NJ, and was called to order by President Gary Raab at 4:00pm.

### **Acceptance of the minutes of the May Business meeting:**

The minutes of the May Business Meeting were approved by the Board.

1. **Secretary's Report:** *Mary Foster*, attending.

No report

2. **Treasurer's Report:** *Cyndie Lipka*, not attending.

Passed the annual audit.

Delinquent dues notices will be sent.

Treasurer's Report. (Attachment A)

3. **President's Report:** *Gary Raab*, attending.

a. Meetings for the rest of the year are being planned:

- November 8, 2012: Chicago, will be an afternoon meeting
- No December meeting.
- February 7, 2013: Philadelphia (Monell), SFC Board will meet the night before and Committee Chairs will meet with Board the morning of the 7<sup>th</sup>.
- March 2013: West Coast meeting with NAFFS. SFC will have a separate member meeting as well. Date TBD.
- April 2013: Cincinnati. Date TBD.
- May 2013: Newark. Date TBD.

b. Aaron Graham has been appointed the Chair of the Nominating Committee. This year's nominees will be for SFC Treasurer. Anyone wishing to nominate a member or express interest in the position should contact Aaron.

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### BOARD OF DIRECTORS

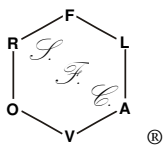
*Chairperson*  
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- c. Joan Harvey has been appointed the Chair of the 2014 Symposium Committee. Anyone wishing to volunteer for this committee should contact Joan.
  - d. We have been approached by the FDA to present to them about the SFC and what it takes to become a Flavorist. Gary Raab is in discussion with them about this. A potential benefit from this would be the use of their facility free of charge for the 2014 Symposium.
  - e. Members were reminded to join our SFC Facebook and LinkedIn groups.
4. **Vice President Report:** *Hedy Kulka*, attending.  
No report
5. **Chairperson's Report:** *Aaron Graham*, attending.  
No report
6. **Committee Reports:**
- a. Arrangements Committee: *Charlena Moy*, in attendance.
    - Parking for today's meeting is free.
    - Today's meeting attendance was 81.
  - b. Audit Committee: *Dieter Bauer*, not in attendance.
  - c. By-Laws Committee: *Dolf DeRovira*, in attendance.
    - Working on outlining an agenda for the Annual Meeting
    - Will be defining various memberships (honorary, affiliate, etc.)
    - The By-Laws will now have a version number/date so we can see the last date edited. The By-Laws are currently posted on the SFC Website.
  - d. Development Committee: *Joan Harvey, Paul Ricciardi and Yogi Desai*, in attendance.
    - Annual sponsors are Coke, IFF and FFS.
    - September sponsors are Global Custom Essence and Kalsec.
  - e. History Committee: *Dolf DeRovira and Veronica McBurnie*, in attendance.
    - Ronnie will be updating Earl Merwin's book with a goal of having it ready for the 2014 Symposium. The book is currently posted on the SFC Website.
    - Ronnie will be uploading the rest of the photo archives to the SFC Website.
  - f. Library Committee: *Alfred Goosens and Jack Fastag* in attendance.
    - Working with Monell to expand our library to a worldwide system which would allow our books to be found by all libraries globally.

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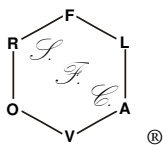
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- g. Media Communication Committee: *Susie Bautista*, not in attendance.
- h. Membership Committee: *Elsa Howerth*, in attendance.
- Two members received certificates: Christopher Prosky and Chris Towers.
  - Four candidates were interviewed today. All were unanimously approved for membership.
    - Vincent Moreau - Apprentice
    - Candace Clark - Apprentice
    - Jung-A Kim - Apprentice
    - Metin Aktas - Certified
- i. Mentorship Committee: *Steve Ruocco*, in attendance.
- Steve Ruocco and Dennis Kucharczyk have created a brochure to give to new members. Contains SFC History, Board and Committee Chair contact information, and committee descriptions. The desire is to generate involvement by new members.
- j. Nominating Committee: *Aaron Graham*, in attendance. No report.
- k. Program Committee: *Deborah Osborne*, in attendance. No report.
- l. Website Committee: *Tony Moore*, in attendance, and *Terry Miesle*, not in attendance.
- We are now on the 3<sup>rd</sup> generation website. The infrastructure has been rebuilt and the content has been updated. The new site is up and running.
  - The website committee has been expanded.
  - Terry Meisle is now the Website Committee Chair
- m. Webcast Committee: *Lisa Dierbach*, in attendance.
- Purchased a new camera and microphone.

**7. Unfinished Business:**

**8. New Business:**

President Gary Raab adjourned the meeting at 4:25pm.

Respectfully submitted,

Mary Foster , SFC Secretary 2012-2014

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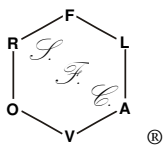
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Attachment A:

**TREASURERS REPORT - YEAR END 2012  
MAY-2012-JUN 2012**

<b>OPENING BALANCE</b>	CHECKING	\$69,362.11
	SAVINGS	\$16,892.87
	CD	\$41,670.78
	PAYPAL	\$7,721.92
<b>OPENING TOTAL</b>		<u>\$135,647.68</u>
<b>INCOME</b>	DUES/MEETING PAYMENTS - CHECKING	\$652.50
	INTEREST (SAVINGS)	\$1.41
	INTEREST (CD-APPROXIMATE)	\$2.70
	PAYPAL DUES/MEETINGS	\$5,262.20
<b>TOTAL INCOME</b>		<u>\$5,918.81</u>
<b>TOTAL EXPENSES</b>		\$16,311.67
<b>CHECKING</b>	ACCOUNT LEDGER BALANCE	\$53,913.29
	BANK OF AMERICA BALANCE	\$54,864.20
<b>TOTAL OUTSTANDING</b>		\$950.91
<b>SAVINGS</b>		\$16,894.28
<b>CD</b>		\$41,673.48
<b>PAYPAL</b>		<u>\$12,691.75</u>
<b>GRAND TOTAL</b>		\$125,172.80

**RESPECTFULLY  
SUBMITTED**

**CYNTHIA LIPKA  
END OF FISCAL 2011-2012**

**8/18/2012**

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