



## The Society of Flavor Chemists, Inc.<sup>®</sup>

3301 Route 66 Suite 205 Bldg. C  
 Neptune, NJ 07753  
 (732) 922-3393  
 (732) 922-3590 (fax)  
<http://www.flavorchemist.org/>

### Minutes of the Society of Flavor Chemists Business Meeting

*Crowne Plaza Chicago O'Hare, Rosemont, IL  
 October 25, 2011*

The 397<sup>th</sup> meeting of the Society of Flavor Chemists, Inc. Business Meeting was held at the Crowne Plaza Chicago O'Hare, and was called to order by President Aaron Graham at 1:00 PM.

Attending: *Hedy Kulka, Gary Raab, Cyndie Lipka, Aaron Graham, Stephen Ruocco, Menzie Tabora, Lisa Dierbach, and Karen Alexander.*

#### Acceptance of the minutes of the September Board meeting:

- The minutes of the September Board Meeting were approved by the Board.

#### 1. Secretary's Report: *Hedy Kulka*, attending.

- 1.1. Due to a problem with credit card processing, sent letter to all attendees of September meeting that paid with a credit card in order to facilitate processing (needed additional information).
- 1.2. **Action Item:** Assist Lisa Dierbach with notice and organization of December webcast.
- 1.3. **Action Item:** Prepare website for December launch: populate calendar with industry events, sponsorship notices, upload missing minutes to server, etc.

#### 2. Treasurer's Report: *Cyndie Lipka*, attending.

- 2.1. Provided Treasurer's Report for month of September (see Attachment A).
- 2.2. Hand entered credit card details and payments from October and September meetings due to lack of processing machine (to be replaced by online registration in December).

#### 3. President's Report: *Aaron Graham*, attending.

- 3.1. Beta-testing of Webinar access to be completed this meeting.
- 3.2. February 2012 meeting to be held in NJ and formatted as a lunch.

#### 4. Vice President Report: *Gary Raab*, attending.

- 4.1. **Action Item:** Begin search for members and chairperson of the Symposium Committee.

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#### BOARD OF DIRECTORS

<p><i>Chairperson</i>  <b>STEPHEN RUOCCO</b>            McCormick &amp; Company, Inc.            204 Wight Avenue            Hunt Valley, MD 21031            (410) 527-8015            (410) 771-7993 (fax)  <a href="mailto:chairperson@flavorchemist.org">chairperson@flavorchemist.org</a></p>	<p><i>President</i>  <b>AARON GRAHAM</b>            Griffith Laboratories            1 Griffith Center            Alsip, IL 60803            (708) 239-2291            (708) 389-4055 (fax)  <a href="mailto:president@flavorchemist.org">president@flavorchemist.org</a></p>	<p><i>Vice President</i>  <b>GARY RAAB</b>            WLD Flavors, Inc.            1251 Pacific Ave.            Erlanger, KY 41018            (859) 342-3745            (859) 342-3602 (fax)  <a href="mailto:vice-president@flavorchemist.org">vice-president@flavorchemist.org</a></p>	<p><i>Secretary</i>  <b>HEDY KULKA</b>            International Flavors &amp; Fragrances            150 Docks Corner Road            Dayton, NJ 08810            (732) 329-5386            (732) 329-5587  <a href="mailto:secretary@flavorchemist.org">secretary@flavorchemist.org</a></p>	<p><i>Treasurer</i>  <b>CYNIDIE LIPKA</b>            Sellness Greenleaf, Inc.            1826 North Lorel Ave            Chicago, IL 60639            (773) 889-1400 phone            (773) 889-0854 fax  <a href="mailto:treasurer@flavorchemist.org">treasurer@flavorchemist.org</a></p>
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**5. Chairperson's Report:** *Steve Ruocco*, attending.

5.1. No report.

**6. New Business :**

6.1. None.

**7. Committee Reports:**

7.1 Arrangements Committee: *Paul Ricciardi*, not attending.

**Action Item:** Arrange for February meeting to be a lunch in NJ.

7.2 Audit Committee: *Dieter Bauer*, not attending.

- No report.

7.3 By-laws Committee: *Dolf DiRovira* and *Eileen Brady*, not attending

- No report.

7.4 Development Committee: *Joan Harvey*, not attending.

- There are four sponsors for this meeting. Platinum level: FONA and Sensicnt, Gold level: Manc and Kerry Ingredients.

7.5 Employment Committee: *Eugene Buday*, not attending

- **Action Item:** Draft email to members inquiring who if anyone would like their name added to a new category on the job seekers page for "Flavor Consultants".

7.6 History Committee: *Dolf DeRovira*, not attending.

- No report.

7.7 Library Committee: *Jack Fastag*, not attending.

- No report.

7.8 Membership Committee: *Karen Alexander*, in attendance.

- Four candidates were tested today and the Committee recommends the following for a vote at today's business meeting:
  - Brandon Olson, Apprentice
  - Nicole Baran, Apprentice
  - Ashley Rizzo, Apprentice
  - Jonas Chapman, Upgrade to Certified

- All candidates were approved by the attending membership.

7.9 Media Communications Committee: *Mary Foster*, not attending.

- No report.

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### 7.10 Program Committee:

East Coast: *Hedy Kulka*, in attendance.

- No report.

Midwest: *Sam Tharpe*, not attending.

- No report.

Chicago: *Menzie Tabora*, in attendance.

- Good turnout for this meeting.

West Coast: *Lisa Vaughn*, not attending.

- No report.

### 7.11 Website Committee: *Jack Fastag* and *Tony Moore*, not attending. *Josh Owings* via conference.

- Continuing to update registration payment process. Online registrations will be available for the next meeting.
- Written and video tutorials still in progress. Due to be presented at next meeting.

### 8. Unfinished Business:

- Beta testing for December Webinar to occur at this meeting. *Lisa Dierbach* in attendance to obtain interest level from members present at this meeting.
  - Notice for Webinar to be sent out to membership along with regular meeting notice.

### 9. New Business:

- No new business.

President *Aaron Graham* adjourned the meeting at 2:00.

Respectfully submitted,  
*Hedy Kulka*  
SFC Secretary 2010-2012

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Attachment A:

<b>TREASURER'S REPORT</b>		
<b>DATE September 2011</b>		
<b>OPENING BALANCE</b>		
	<b>CHECKING</b>	\$69,049.20
	<b>SAVINGS</b>	\$16,887.25
	<b>CD</b>	\$41,587.85
<b>TOTAL INCOME</b>		
		\$204.28
<b>TOTAL EXPENSES</b>		
		\$7,078.17
<b>CLOSING BALANCE 09/30/11</b>		
	<b>CHECKING ACCOUNT</b>	\$61,793.73
	<b>SAVINGS</b>	\$16,887.94
	<b>CD</b>	\$41,591.44
<b>BALANCE FORWARD</b>		
		\$120,273.11
Respectfully submitted Cynthia Lipka, Treasurer		

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