



# The Society of Flavor Chemists, Inc.

3301 Route 66 Suite 205, Bldg. C, Neptune, NJ 07753  
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<http://www.flavorchemist.org/>

## Minutes of the Society of Flavor Chemists Business Meeting The Sheraton Hotel, Newark, New Jersey May 17, 2007

The 369<sup>th</sup> meeting of the Society of Flavor Chemists, Inc. was held at the Sheraton Hotel in Newark, NJ, and was called to order by President Mariano Gascon at **4:40 PM**.

### 1. Acceptance of the minutes of the April meeting:

- Approved.

### 2. Secretary's Report: *Jack Fastag*

- No report.

### 3. Treasurer's Report: *Ken Kraut*

- The Treasurer's Report in the minutes from the April 19 meeting had a typo in the reconciled total. An amended report is hereby attached (Attachment A).
- The current Treasurer's Report was presented and is attached (Attachment B):

Opening balance: Checking Account	\$ 32,647.56
Savings Account	<u>\$ 6,757.66</u>
	\$ 39,405.22
Total Income	\$ 9,756.67
Total Expenses	<u>\$ 14,915.92</u>
Closing Balance	\$ 34,245.97

- 63 members have not paid their dues yet. Two notifications have already been mailed. The Board will be following up via phone.
- Reminded everybody to make sure their mailing address and profile are up to date.

### 4. Vice President Report: *Joan Harvey*

- We want to put together an exploratory committee to have a joint meeting with FEMA in 2009 during their 100<sup>th</sup> anniversary.

### 5. Chairperson's Report: *Eileen Brady*

- No report.

### 6. President's Report: *Mariano Gascon*

- Presented the Board's 2007 Annual Report (see Attachment C for a summary).

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## BOARD OF DIRECTORS

*Chairman*  
EILEEN BRADY  
Mane, Inc.  
999 Tech Drive  
Cincinnati, OH 45150  
(513) 239-2225  
(513) 248-0839 (fax)  
[chairman@flavorchemist.org](mailto:chairman@flavorchemist.org)

*President*  
MARIANO GASCON  
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1404 E. Bolivar Ave.  
St. Francis, WI 53235  
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(414) 769-3019 (fax)  
[president@flavorchemist.org](mailto:president@flavorchemist.org)

*Vice President*  
JOAN HARVEY  
Cadbury Adams  
941 Rt. 10  
Whippany, NJ 07981  
(973) 909-1153  
(973) 909-1918 (fax)  
[vice-president@flavorchemist.org](mailto:vice-president@flavorchemist.org)

*Treasurer*  
KENNETH KRAUT  
Flavor Dynamics, Inc.  
640 Montrose Ave.  
South Plainfield, NJ 07080  
(908) 822-8855  
(908) 822-8547 (fax)  
[treasurer@flavorchemist.org](mailto:treasurer@flavorchemist.org)

*Secretary*  
JACK FASTAG  
David Michael & Co.  
10801 Decatur Rd.  
Philadelphia, PA 19154  
(215) 632-3100  
(215) 637-3920 (fax)  
[secretary@flavorchemist.org](mailto:secretary@flavorchemist.org)

## 7. Committee Reports:

- 7.1. Arrangements Committee: *Hedy Kulka*
  - Thanks to Paul Ricciardi for his help.
  - Parking today is free.
- 7.2. Audit Committee: *Dieter Bauer*, not in attendance.
  - Dieter Bauer will continue to audit our books this year. No further report.
- 7.3. By-laws Committee: *Eileen Brady*
  - A change to the By-laws was presented in April, to be voted today (Attachment D):
    - Some discussion ensued to clarify the reasons behind this amendment. Questioned why current Apprentice members that haven't upgraded will be grandfathered: the Membership Committee has worked hard to have them upgrade, but there isn't anything in our bylaws that allows us to force them.
    - The amendment was approved by the membership.
- 7.4. Chicago Meeting Committee: *Yogi Desai*, not in attendance.
  - The Chicago meeting will take place in September 2007.
  - Still looking for a venue. Instead of dinner, the committee is considering offering appetizers, then the speaker, and then dessert, to keep cost reasonable.
- 7.5. Employment Committee: *Eugene Buday*, not in attendance.
  - Several new job opportunity descriptions are now posted online.
- 7.6. History Committee: *Dolf DeRovira* and *Ronnie McBurnie*
  - Earl Merwin's book is ready to be posted on the website.
  - Joint project with the Library Committee (see below).
  - Looking for help to develop the historical timelines of the flavor industry.
  - About 1100 pictures have been scanned and will be posted on the website shortly.
  - Starting to scan past newsletters and minutes.
- 7.7. Library Committee: *Michael Crain* and *Elaine McGlynn*, not in attendance,  
report update by *Al Goossens*
  - The SFC has an agreement with the Flavor Heritage Society for mutual support, such that book donations will go to the SFC while memorabilia will go to the FHS.
  - Our library is hosted by Monell; list available on the website. A proposal is in the works to have an intern catalogue them, integrated with UPenn's library catalogue.
  - Asking members, companies and organizations to donate books for our library.
- 7.8. Membership Committee: *Steve Ruocco*
  - The following six candidates were interviewed and presented to the SFC membership for a vote. The committee recommends all candidates:
    - Jessica Mullen, Upgrade
    - Karin O'Bryan, Certified
    - Robert D. Pan, Certified
    - Rena M. Rosentrader, Upgrade
    - Dana C. Sanza, Upgrade
    - Aine Felle Walsh, Apprentice
  - All were approved by the membership.
- 7.9. Midwest Meeting Committee: *Sam Tharpe*, not in attendance.
  - No report.

7.10. Media Communication Committee: *Mary Foster*

- New committee formed by combining the former Newsletter and Publicity Committees.

7.11. Program Committee: *Aaron Graham*

- The IFT Breakfast will take place July 30, 2007, at the Hilton Chicago Hotel, and will feature Dr. Steven Witherly, author of “Why Humans Like junk Food”.

7.12. Website Committee: *Jack Fastag*

- The website calendar is up to date.
- Added Committee Job Descriptions to the “Documents” section of the website.
- Online Photo Albums are ready to be transferred to our server.
- Earl Merwin's book is complete and ready to be added to the website.

7.13. West Coast Meeting Committee: *Philip Barone*, not in attendance.

- No report.

7.14. Nominating Committee: *Eileen Brady*

- Committee: Eileen Brady, Dolf DeRovira, Ed Albaugh, and Dennis Kucharczyk.
- Inspectors of Election: Ed Albaugh and Dennis Kucharczyk.
- The Committee presented the slate to be voted in:
  - President: Joan Harvey
  - Vice-President: Kenneth Kraut
  - Treasurer: Steve Ruocco
- The slate was unanimously approved by the membership.
- Joan thanked Mariano for his outstanding job last year.
- Joan presented her goals for the year:
  - Working with Aaron to set quality educational and developmental programs.
  - Continue Mariano's lines of communication: joining with other organizations in our industry (such as joining FEMA's 100<sup>th</sup> anniversary annual meeting), continue work with FHS, attend perfumers' meeting in June, etc.
  - Get help for Dolf and Ronnie to work on our history.
  - Manage costs.
  - Mentoring new members: have all committee chairs approach new members and find out their interests to get them involved.

**8. Unfinished Business:**

- None.

**9. New Business:**

- A Committee is now forming for the 2009 Flavor Symposium.

President Joan Harvey adjourned the meeting at **5:50 PM**.

Respectfully submitted,  
Jack Fastag, SFC Secretary 2006-2008

**ATTACHMENT A**

**AMENDED TREASURER'S REPORT**

**3/08/07 – 4/18/07**

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**OPENING BALANCE - 3/08/07**

CHECKING ACCOUNT	\$32,267.40	
SAVINGS ACCOUNT	<u>\$ 6,755.94</u>	<b>\$39,023.34</b>

**INCOME**

SAVINGS INTEREST	\$ 1.72	
DUES	<u>\$ 4,200.00</u>	

**TOTAL INCOME** **\$ 4,201.72**

**EXPENSES**

ADMINSITRATIVE EXPENSES		
POSTAGE	\$ 1,982.11	
PHONE	\$ 66.90	
OFFICE SUPPLIES	<u>\$ 49.99</u>	
SUB-TOTAL		\$2,099.00
BANK FEES		\$ 179.28

3/08/07 MEETING EXPENSES		
EDUCATION SPEAKER	<u>\$1,541.56</u>	
-TOTAL EDUCATIONAL PROGRAM		\$1,541.56

**TOTAL EXPENSES** **\$ 3,819.84**

**CLOSING BALANCE -4/18/07**

CHECKING ACCOUNT	\$32,647.56	
SAVINGS ACCOUNT	\$ 6,757.66	

**RECONCILED** **\$39,405.22**  
**RECONCILED** **\$39,405.22**

RESPECTFULLY SUBMITTED BY KEN KRAUT, TREASURER-SFC 4/19/07

**ATTACHMENT B**

**TREASURER'S REPORT**

**4/18/07 – 5/18/07**

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**OPENING BALANCE - 4/18/07**

CHECKING ACCOUNT	\$32,647.56	
SAVINGS ACCOUNT	<u>\$ 6,757.66</u>	
		<b>\$39,405.22</b>

**INCOME**

SAVINGS INTEREST	\$ 1.67	
DUES	\$ 2,770.00	
MEETING RECEIPTS	<u>\$ 6,985.00</u>	
<b>TOTAL INCOME</b>		<b>\$ 9,756.67</b>

**EXPENSES**

ADMINISTRATIVE EXPENSES		
ADMIN SERVICES	\$ 3,000.00	
PHONE	<u>\$ 67.89</u>	
SUB-TOTAL		\$ 3,067.89
BANK FEES		\$ 97.08
 4/19/07 MEETING EXPENSES		
ROOM RENTALS	\$ 570.50	
A/V EQUIPMENT	\$ 888.00	
EDUCATION SPEAKER	\$ 1,281.23	
PUBLICATION BK GIVEAWAY	<u>\$ 566.41</u>	
-TOTAL EDUCATIONAL PROGRAM		\$ 3,306.14
 DINNERS	\$ 7,067.01	
A/V EQUIPMENT	\$ 444.00	
MEETING SPEAKERS	<u>\$ 933.80</u>	
-TOTAL DINNER MEETING		\$ 8,444.81
 <b>TOTAL EXPENSES</b>		<b>\$ 14,915.92</b>

**CLOSING BALANCE - 5/18/07**

CHECKING ACCOUNT	\$27,486.64	
SAVINGS ACCOUNT	\$ 6,759.33	
		<b>\$34,245.97</b>
<b>RECONCILED</b>		<b>\$34,245.97</b>

RESPECTFULLY SUBMITTED BY KEN KRAUT, TREASURER-SFC 5/19/07

## **ATTACHMENT C**

### **2007 ANNUAL REPORT (Summary of PowerPoint Presentation)**

1. Board of Directors 2006-2007
2. Committee Chairs 2006-2007
3. Meeting Highlights:
  - IFT Breakfast Meeting (July 2006) – IFT Foundation Recognition
  - Newark Meeting (September 2006) – Golden Blotter Award to Frank Fischetti
  - Chicago Meeting (October 2006, new!) – Great attendance
  - Philadelphia Meeting (November 2006, new!) – Monell Chemical Senses Center
  - Newark Meeting (Feb. 2007) – All you ever wanted to know about FEMA GRAS
  - West Coast Meeting (March 2007, new!) – First official Business Meeting
  - Cincinnati Meeting (April 2007) – Wine, wine and more wine
4. Expanded Member Database:
  - All about preserving our history
5. Committee Chair Job Descriptions:
  - All Committee job descriptions are posted
  - Available in the Documents section of our website
6. Program Database:
  - Speakers, Dates, Bios and Topics
  - 2002-2007 to present
  - Created and maintained by Aaron Graham
7. SFC Bulletin:
  - Perfumer & Flavorist magazine
  - 2 pages
  - Every Quarter
  - First Bulletin: June 2007, page 12
8. SFC Photo Album:
  - Over 1000 negatives and photographs scanned so far
  - Maintained by Ronnie McBurnie
9. Trademark ®
  - Finally we own the rights
  - Effective for logo and title
10. Challenges:
  - Newsletter Committee – Consolidated with Media Communication Committee
  - Symposium Committee – Fall 2009
  - IFT Fellowship Award – None given in 2006
  - Future meeting with FEMA

Respectfully,  
Mariano Gascon  
SFC President 2006-2007

## **ATTACHMENT D**

*April 19, 2007*

Notice to the membership of the Society of Flavor Chemists, Inc. to amend the following:

### **ARTICLE II – MEMBERSHIP**

#### **1. APPRENTICE MEMBER**

***Proposal to add:***

- e. Effective May 17,2007, those elected as an Apprentice member must apply, qualify and be elected to Certified membership after completing a minimum of two or a maximum of five years of training from the date of election. Those not meeting these requirements will be notified by the Membership Committee and given thirty days to apply for upgrade or be dropped from the membership roll. Notification by the Membership Committee in each case shall be by certified mail receipt requested wherever possible.